**Hustisford Community Library Board Meeting**

**Tuesday, September 14, 2021**

**3:30 pm.**

**Agenda**

1. Call to Order
2. Roll Call
	1. Meeting Posted per State Statute
3. Public Announcements
4. Approval of previous minutes (August 31, 2021 & Special Meeting August 11, 2021)
5. Approval of Financial Reports
	1. Library Gift/Donations Fund Report
6. Township Report
7. Village Report
8. Director’s Report
	1. Financial Report
	2. Statistics
	3. Monarch Updates
	4. Library
		1. August Library Programs
			1. Summer reading program
		2. Upcoming Library Programs
		3. Director Projects
			1. Employee Descriptions
				1. Youth Services Associate
				2. Circulation/Cataloging Manager
		4. Building Update
		5. Staff Meetings
		6. Staff Projects
9. Correspondence and communications
	1. Booksale (September 8 through 25)
10. New Business
	1. Sick Leave Policy
	2. Vacation Policy for non-salaried employees
	3. Presentation of the budget for 2022
11. Set next meeting
12. Adjournment